

# DEI Commission Subcommittees

## Proclamations/Recognition Day Subcommittee

Write proclamations or social media posts for list of approved days of recognition (approved by City Council). Work with staff to get them ready at least one month in advance to meet required 30-day timeline for proclamation submission. If new days or months wish to be recognized, an updated list should be brought to City Council for approval.

*Does not meet, communication via email. Can include liaisons or community members.*

**Current Members:** Kandee & Nancy

## Grant Subcommittee

Work with staff to update grant application and process annually. Evaluate grant submissions and make recommendations for funding to the DEI Commission.

*Meets on an as-needed basis. Commission members with staff support.*

**Current Members:** Kandee & Nancy

## Listening Tour Subcommittee\*

Meets to plan listening tour sessions with different populations of the community. Communicates with staff about needs for refreshments. Takes notes at sessions. Fills out form after session. Will create a structure for using data from the listening tours.

*Meets regularly. Includes commission members and liaisons.*

**Current Members:** Phil and Nancy

This subcommittee may be changing in 2026\*

## World Café/Belonging In The Burg Subcommittee

Meets to plan World Café community discussions. Collaborates with partners.

*Meets 3-4 times ahead of event and provides input via email. Goal 2-3 events per year. Includes staff, commission members, community partners, liaisons, and can include community members.*

**Current Members:** Kandee and Nancy

## Juneteenth Subcommittee

Meets to plan Juneteenth celebration. Collaborates with partners.

*Meets monthly ahead of Juneteenth to outline celebration. Provides input on proclamation. Includes staff, commission members, community partners, liaisons, and can include community members.*

**Current Members:** Nancy, Kandee, and Councilmember Palmer

#### **Interview Subcommittee**

Interviews potential candidates for appointment to the commission. Interviews members for reappointment. Provides recommendations to the DEI Commission.

*Meets on an as-needed basis. Commission members with staff support.*

**Current Members:** Kandee, Amber, and Nancy

#### **Policy Subcommittee**

Drafts policy as advised by the DEI Commission.

*Meets on an as-needed basis. Includes commission members, liaisons, and staff as needed.*

**Current Members:** Kandee (Amber & M. have also helped in recent months)

Want to volunteer with the DEI Commission? Email DEI Commission Chair Nancy Goodloe at [goodloen@ellensburgwa.gov](mailto:goodloen@ellensburgwa.gov). \*Volunteer opportunities are mainly for events.