

DONATION GUIDE

FRIENDS OF THE ELLENSBURG PUBLIC LIBRARY & HAL HOLMES COMMUNITY CENTER



HOW TO DONATE

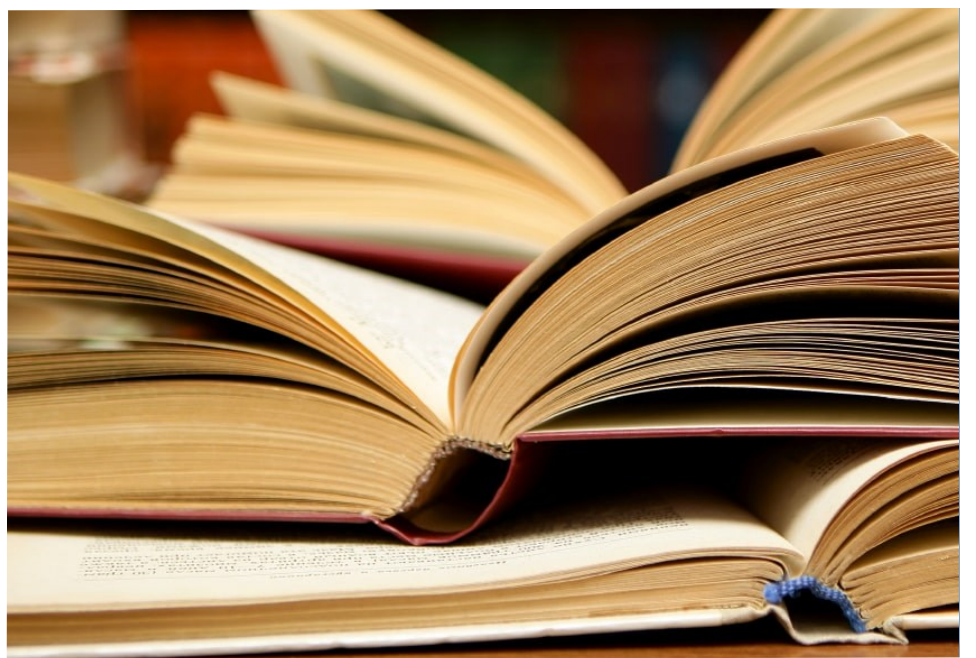
Donating a few books?

Bring your new or gently used books to the front desk at the library.

Donating a **large amount** or box full of books? Please call ahead and make an appointment. **509-962-7110**

BOOKS SHOULD BE:

- ♦ Clean
- ♦ Relatively Recent
- ♦ Unique in various subjects
- ♦ Complete - No missing pages
- ♦ From a smoke-free environment



BOOKS SHOULD NOT BE:

- ♦ Water Damaged
- ♦ Moldy or Dusty
- ♦ Soiled with animal or bird waste
- ♦ Missing pages

NO TEXTBOOKS OR ENCYCLOPEDIAS
NO CONDENSED BOOKS

OTHER ACCEPTED ITEMS:

- ♦ CD's & DVD's
 - ♦ Jigsaw Puzzles (COMPLETE)
- NO MAGAZINES, NO VHS,
NO CASSETTE TAPES**



Thank you for your donation and consideration.

A good rule of thumb for donations, if you wouldn't give it to your friend, please don't donate it to the Friends .