



Electric Utility Rebate Application & Agreement Form

HEAT PUMP WATER HEATER (HPWH)

APPLICANT INFORMATION (PLEASE PRINT OR TYPE)

Applicant Name:		Contact Phone Number:	
Address (Where HPWH is Installed)			
Mailing Address (If Different) <input type="checkbox"/> Same			
E-mail Address:		Account #:	
City:	State:	Zip:	

To Qualify for a Heat Pump Water Heater (HPWH) Rebate:

1. Rebates are effective through September 15, 2028 and subject to available funding.
2. **Unitary HPWH:** Available to existing single and multifamily residential dwellings as well as manufactured homes.
3. **Split-system HPWH:** Available to new and existing single and multifamily residential dwellings as well as manufactured homes.
4. Limit of one HPWH rebate per home. ADUs with separate plumbing qualify even if they share an electric meter.
5. Must be a City of Ellensburg electric customer.
6. Existing water heater can be gas or electric.
7. HPWH must be on the BPA HPWH Qualified Products List <https://www.bpa.gov/energy-and-services/efficiency/document-library> * select Residential Sector and then Water Heating

To Apply for the Rebate:

1. Select the Home Type:

Home Type			
<input type="checkbox"/>	Existing Site Built (Up to 4 units)	<input type="checkbox"/>	New Construction
<input type="checkbox"/>	Manufactured Home	<input type="checkbox"/>	Multifamily (5 or more dwelling units)
Unitary Tank HPWH			
<input type="checkbox"/>	40 Gallons	\$1400	
<input type="checkbox"/>	50 Gallons or More Tier 3	\$1600	
<input type="checkbox"/>	50 Gallons or More Tier 4	\$1800	
Split System HPWH			
<input type="checkbox"/>	Any Size	\$2,200	

2. Fill in the following table with new HPWH information.

New HPWH Information	
HPWH Manufacturer	
HPWH Model	

3. Sign and submit this application and agreement form. Signed forms can be submitted in the following ways:

By Email: To electric@ellensburgwa.gov

In Person: City Hall 2nd Floor Public Works and Utilities Department (501 N Anderson St, Ellensburg)

By Mail: City of Ellensburg Conservation Division, 501 N Anderson St, Ellensburg, WA 98926

Required Documentation, Approval and Payment of the Rebate:

1. Applicant must meet the requirements for qualification and submit a copy of receipt of HPWH purchase along with the manufacturer's name and model number. Photos or physical inspection may be required in addition to the submitted documentation.
2. Once all requirements are met and approved, staff will submit for rebate payment to the applicant.
3. The rebate payment should be received by mail within 6-8 weeks.

Additional Rebate Information:

1. Any outstanding City invoices must be paid prior to rebate being issued.
2. This rebate is dependent on available energy conservation funds and subject to change without notice.
3. A copy of the signed application and agreement is available upon request.

Terms of Agreement

The City of Ellensburg (COE) and the Applicant (Owner) agree as follows:

1. **Premises:** The Owner agrees to install new HPWH at the applied for location in accordance with application and agreement requirements.
2. **Separate Contract:** The installation of the HPWH is to be provided under a separate contract between the Owner and the contractor. COE shall not be, and shall not be deemed to be, a party to such contract. All obligations to the contractor shall be the Owner's and not COE's responsibility. The Owner expressly acknowledges that COE's involvement with respect to the project, including but not limited to any energy cost analysis or inspection by COE of the premises or the project, is solely undertaken in connection with furnishing the rebate.
3. **Completed Documentation:** The Owner understands only a completed application and agreement can be processed for rebates. Failure to submit a completed application and agreement, including all required documentation, may result in delay or rejection of a rebate request.
4. **City of Ellensburg Inspection:** The Owner will allow, if requested, a representative from the City Energy Conservation Division reasonable access to their property to verify the installed product before a rebate is credited. The Owner understands a rebate will not be credited if they refuse to participate in any required verification that is scheduled within 30 days of COE contact/request.
5. **Use of Billing Information:** Owner agrees to allow the COE to provide monthly electrical billing information to Bonneville Power Administration (BPA) or its contractors for evaluation purposes for a period of 12 months prior to the project installation. Should this billing information not be releasable without tenant approval following occupancy, Owner further agrees to allow COE to request from those tenants that the monthly utility billing information for their spaces be supplied to BPA or its contractor for the same consecutive period.
6. **Term of Funding Commitment:** COE's funding commitment ends on September 15, 2028.
7. **Disclaimer:** The Owner acknowledges that, due to the variability of energy use, it is not possible to accurately predict energy savings and that by providing information in good faith concerning the benefits of energy saving strategies and by entering into this agreement, the COE does not warrant energy savings.
8. **Hold Harmless:** Owner hereby agrees to hold harmless, indemnify and defend, BPA, COE and their officials, employees, agents, and assigns, from and against any and all actions, causes of action, claims, damages and costs arising out of, or in any connected with, the provision of design and financial assistance for the residence identified above.
9. **Installation Specifications & Environmental Requirements:** Owner agrees to comply with BPA's requirements and specifications

10. **Codes and Permits:** Owner agrees to secure permits and comply with all applicable federal, state and local codes and requirements in the installation of all weatherization projects. Where permits are required, appropriate building officials must approve installation. Owner agrees to maintain compliance documents in their files and have them available for review if requested.
11. **Loss of Reimbursement:** Failure to meet all of the COE's specifications may result in a reduction or elimination of the rebate.
12. **Disclaimer of Warranties:** Selection of qualifying equipment, manufacturer, dealer, supplier and/or installer and purchase, installation and ownership/maintenance of the qualifying equipment referenced in the rebate form are the responsibility of the Owner. COE does not endorse any specific manufacturer, dealer or contractor and makes no representations regarding specific manufacturer, dealer or contractor or their workmanship. COE makes no representation or warranty, and assumes no liability with respect to quality, safety, performance, or other aspect of any design, system or appliance installed pursuant to this agreement, and expressly disclaims any such representation, warranty or liability. By applying, the OWNER agrees to indemnify the COE, its officers, employees, elected officials and agents, from/against all loss, damage, expense, fees, costs and liability arising from any products installed.

I hereby certify that all information is accurate, including claims of customer and equipment information. My signature below indicates I have read, understand and agree to all terms and conditions on this application and agreement and acknowledge the City of Ellensburg may verify all the information provided.

Property Owner or Legally Authorized Representative: _____

Signature: _____ Date: ____/____/____

City of Ellensburg Signature: _____ Date: ____/____/____

DO NOT WRITE IN THIS BOX		
City of Ellensburg Energy Conservation Division Use Only		
Date Received: _____	Received By: _____	Applied and Eligible Rebate Amount: _____
Approved Date: _____	Approved By: _____	Final Rebate Amount: _____